

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

ADMINISTRATION & GOVERNANCE SECTION



No. MANUU/ Admn&Gov-III/F.43/2015-16/1223

04th March 2016

CIRCULAR

Sub: MANUU - Administration & Governance - Certification of wearing Uniforms by Office Attendant/Workshop Attendant/Library Attendant/Kitchen Attendant/Lab Attendant - Reg.

Ref: Vice Chancellor's approval dated 22.02.2016.

As per the instructions of the Competent Authority all the Heads/Incharge of Departments/Sections (Teaching & Non-Teaching) are requested to certify that the following Staff working in their departments/section are wearing the Uniform while on duty.

1.	Office Attendant	Concerned Head Section / Departments
2.	Workshop Attendant	Concerned Head Section / Departments
3.	Library Attendant	Incharge Librarian
4.	Kitchen Attendant	Manager/Incharge Guest House
5.	Lab Attendant	Concerned Head

The reply should reach Administration & Governance Section on or before 10.03.2016

This may be treated as urgent.


Registrar

To

All Section Heads/Incharges

Copy to

VC's/Registrar's Peshi
Concerned file