मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी ﴿ ﴿ وَلُو يُبُورُ رُكِّا

MAULANA AZAD NATIONAL URĎU UNIVERSITY



(A Central University established by an Act of Parliament in 1998) (Accredited "A" Grade by NAAC)

Dr.Shakeel Ahmad Registrar

Ref. No. MANUU/RO-III /F.07/2016-17/30

03.11.2016

CIRCULAR

Sub: Complaints to be addressed to Officer on Special duty, Campus Development/ Engineering Section-Reg.

All the Section Heads and the Head of the Departments/ Centres are hereby informed to forward any complaints in respect of installation/ poor functioning/ repairs of Reverse Osmosis, Water Coolers and Uninterrupted Power Supply to the Officer on Special Duty (Campus Development/ Engineering Section). The Engineering Section will attend above complaints henceforth.

Registrar

To

All the Section Heads/ Head of the Departments and Centres

Copy to:

- 1) P.S to Vice Chancellor
- 2) OSD, Engineering Section
- 3) Purchase Section
- 4) Concerned file