



Ref.No. MANUU/Admn & Gov/F-43/2016-17/72

Date: 06th June, 2016

CIRCULAR

Sub: MANUU- Administration & Governance – Office Timing during the Holy month of Ramzan - Reg.

Ref: Approval of Vice-Chancellor dated: 6th June, 2016

The office timings during the month of Holy Ramzan 2016 would be from 8.30 am to 4.30 pm. The above office timings are only for the month of Holy Ramzan.

The Heads of the Departments/Sections shall ensure that their staff shall adhere to the regular office timings as mentioned above and maintain punctuality.


Registrar

To

All Deans of Schools of Studies
All Heads of Departments (Teaching)
All Section Heads / Incharge (Non-Teaching)
All Directors of Centres
All Heads / Incharge of Regional Centres, Sub-Centres,
CTEs/Polytechnics/ITIs, Model Schools, etc.,

To please note the same and bring to the notice of their staff

Copy to:

1. P.S. to Vice-Chancellor
2. Registrar Office / Finance Officer Peshi
3. Director, CIT - for uploading on University website
4. Concerned file