

مولانا آزاد نیشنل اردو یونیورسٹی  
مौलانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

CIRCULAR



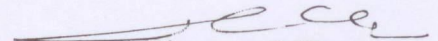
Website of University  
17/8/16

Date: 16-08-2016

Sub: Finance and Accounts-Settlement of Advances-Instructions issued-Reg.,  
Ref: This section circulars dated 19-01-2016 and 09-03-2016.

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As per the procedure in vogue various officials of the University are drawing temporary advances for various purposes. As per General Financial Rules of Government of India, temporary advances drawn for a specific purpose are to be settled immediately after completion of the events/ tours and subsequent advance shall not be released unless all pending advances are settled. However, in spite of repeated instructions, still substantial advances are pending settlement. In this regard, the competent authority has directed that no further advances will be released, until previous advances are settled and to recover the outstanding advance amounts from pay and allowances of the concerned from salaries of Aug-2016 onwards along with penal interest in case if pending advances are not settled immediately. Hence, all concerned officials are requested to initiate suitable steps to settle outstanding advances against them. Further, all the concerned are requested that GFR rules may strictly be followed while incurring the expenditure and advances.

  
Finance Officer

To  
All Directors of Centres, DDE  
Deans of Schools of studies,  
Heads of Department/ Sections  
Principals of CTEs', Model Schools, Off-Campus Centres  
Regional Directors/ Asst. Regional Directors  
Regional Centres, Sub-Regional Centres.  
Copy to  
Vice-Chancellor's Office,  
Registrar's Office.

Gachibowli, Hyderabad – 500 032, Telangana, India

Finance Officer's Tel.No. 040-23000084, (Fax) 23008379