



**MINUTES OF THE MEETING OF THE 75th EXECUTIVE COUNCIL OF MANUU
 HELD ON SATURDAY THE 29th JUNE 2019 AT 11.00 A.M. AT MANUU, CAMPUS,
 GACHIBOWLI, HYDERABAD**

MEMBERS PRESENT:

SI No.	Name	Designation
1.	Dr. Mohammad Aslam Parvaiz Vice-Chancellor	Chairman
2.	Prof. Ayub Khan Pro-Vice-Chancellor	Member
3.	Prof. Sashakant Sharma Professor, Dept. of Journalism & Mass Communication Himachal Pradesh University	Visitor's Nominee
4.	Prof. Panchanan Mohanty Former Dean, School of Humanities University of Hyderabad	Visitor's Nominee
5.	Prof. V. Kamakshi Prasad Professor, Dept. of CS & E JNTU College of Engineering, Hyderabad	Visitor's Nominee
6.	Prof. Fatima Begum Dean, School of Education & Training	Member
7.	Prof. Mohd. Naseemuddin Dean, School of Languages, Literature & Indology	Member
8.	Prof. Abdul Wahid Dean, School of CS&IT	Member
9.	Prof. P. F. Rahaman Director I/c, DDE	Member
10.	Prof. Mohd. Zafaruddin Professor-cum-Director, CUCS, MANUU	Member
11.	Dr. Bilal Rafiq Shah Associate Professor, MANUU-CTE, Srinagar	Member
12.	Dr. Syed Mahmood Kazmi Asst. Professor, Dept. of Translation Studies	Member
13.	Mr. M. G. Gunasekaran Finance Officer	Special Invitee
14.	Dr. M. A. Sikandar Registrar	Ex-Officio Secretary

Prof. Bharat Bhaktibhai Ramanuj could not attend the meeting due to his pro-occupation.

At the outset the Vice-Chancellor welcomed all the Members of Executive Council and introduced Prof. Mohd. Zafaruddin for his appointment as a new Member in the Executive Council. Thereafter the Vice-Chancellor asked the Registrar to take up the agenda items for discussion.

75.1 *Confirmation of the Minutes of 74th Meeting of the Executive Council held on 17.05.2019*

Minutes of the 74th Meeting of the Executive Council held on 17.05.2019 were circulated among the members of the Executive Council. No comments were received from the Members.

The Executive Council, therefore, confirmed the Minutes of the 74th Meeting of the EC held 17.05.2019.

75.2 *Follow up Action Taken Report (ATR) on the Minutes of 74th Executive Council 17.05.2019*

The Action Taken Report (ATR) was presented before the EC in pursuance of the decisions by the Executive Council in its Meeting held on 17.05.2019.

The Executive Council noted the Action Taken Report.

75.3: Items for Reporting / Ratification

75.3.1 *Appointment of Prof. Fatima Begum, Professor, Dept. of Education & Training as Head, Dept. of Education & Training*

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing Prof. Fatima Begum, Professor, Department of Education & Training as Head, Dept. of Education Training w.e.f 01.06.2019 and till further orders under the provision of the Statute (8) of the University Statutes.

75.3.2 *Appointment of Prof. Mohd. Zafaruddin, Professor-cum-Director, CUCS as Member of the Executive Council*

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing Prof. Mohd. Zafaruddin, Professor-cum-Director, Centre for Urdu Culture Studies (CUCS) as Member of the Executive Council in the capacity of the Senior Professor by rotation w.e.f 12.06.2019 for a period three year under the provision of the Statute (12) of the University Statutes.

75.3.3 Appointment of Prof. Saneem Fatima, Professor, Dept. of Management & Commerce as Dean, School of Commerce & Business Management and Head, Dept. of Management & Commerce

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing Prof. Saneem Fatima, Professor, Department of Management and Commerce as Dean, School of Commerce & Business Management for a period of one year w.e.f 20.06.2019 under the provision of the Statute (7) of the University Statutes. She is also be the Head, Dept. of Management & Commerce w.e.f. 20.06.2019 as per the provisions of the Statutes-8.

75.3.4 Appointment of Prof. Shagufta Shaheen, Professor, Dept. of English as Presiding Officer (Chairperson) for Internal Complaints Committee (ICC)

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing Prof. Shagufta Shaheen, Professor, Department of English as Presiding Officer (Chairperson) of the Internal Complaints Committee (ICC) w.e.f 20.06.2019 and for a period of three years under the provisions of UGC (Prevention, Prohibition and Redressal of sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.

75.3.5 Appointment of Prof. Mohd. Fariyad, Professor, Dept. of MCJ as Head, Dept. of Mass Communication & Journalism

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing Prof. Mohd. Fariyad, Professor, Department of MCJ as Head, Dept. of Mass Communication & Journalism for a period of one year w.e.f 20.06.2019 till further orders under the provision of the Statute (8) of the University Statutes.

75.3.6 Appointment of Dean and Deputy Dean, Asst. Dean for Students Welfare Department

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing the following faculty members as Deputy Dean / Assistant Dean for Dean, Students Welfare Department (DSW) or a period of one year w.e.f 20.05.2019 till further orders whichever is earlier in addition to their normal duties.

<i>S.No</i>	<i>Name</i>	<i>Designation</i>
1.	Dr. Karan Singh Utwal Associate Professor, Dept. of Hindi	Deputy Dean
2.	Dr. Abdul Sami Siddiqui Assistant Professor, Dept. of English	Assistant Dean
3.	Dr K. M. Ziyauddin Assistant Professor, ABCSSEIP	Assistant Dean
4.	Dr Shabana Kesar Assistant Professor, Dept. of Women Education	Assistant Dean
5.	Dr Mohd. Akbar Asst. Professor, CPDUMT	Assistant Dean

75.3.7 Appointment of Warden for Boys Hostel

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing Dr. Mohd. Shakir Raza, Assistant Professor, Department of Arabic as Warden (Mess), Boys Hostel-III, for a period of one year w.e.f 23.04.2019 till further orders whichever in addition to his normal duties.

75.3.9 GoI/MHRD/UGC orders adopted by the University

The Executive Council noted various Order / Office Memorandums issued by the GoI/MHRD/UGC as detailed under:

<i>S. No.</i>	<i>Order/OM. No. & Date/ Received from</i>	<i>Subject/matter</i>
<i>Communications received from UGC</i>		
1.	Letter D.O.F.No. 14-4/2012 (CPP-II) dated 7.5.2019	UGC Gazette Notification in suppression of the UGC (Grievance Redressal) Regulations, 2012 has notified the University Grants Commission (Redressal of Grievances of Students) Regulations, 2019.
2.	Letter D.O.F.No. 9-1/2010(PS/Misc) Pt.Vol.II dated 3.6.2019	Guidelines for Senior Academicians / Officers as Distinguished Visiting Faculty in Higher Education Institutions (HEIs)
3.	Letter F.No. 25-4/2007 (CU) Pt.file dated 20.5.2019	Choice of Pension Fund and Investment Pattern in Tier-I of NPS.
4.	Letter F.No. 25-4/2007 (CU) Pt.file dated 20.5.2019	Revision of pension w.e.f. 1.1.2006 of pre-2006 pensioners who retired from 5th CPC scale of Rs. 6500-10500/-
	Letter F.No. 25-4/2007 (CU) Pt.file dated 20.5.2019	Reservation for Economically Weaker Sections (EWS) in civil posts and services in the Govt. of India.
6.	Letter F.No. 25-4/2007 (CU) Pt.file dated 20.5.2019	Grant of Dearness Allowance (DA) to the employees of Central Government at revised rates effective from 1.1.2019 shall be enhanced from the existing rate of 9% to 12%.

75.4: Item for Consideration

75.4.1. Matter Arising out of the 35th Academic Council Meeting held on 16.5.2019

75.4.1.2. Minutes of the 35th Academic Council Meeting held on 16.05.2019

The Executive Council considered and approved the Minutes of the 35th Academic Council Meeting held on 16.05.2019.

75.4.1.3. Re-constitution of Advisory Board for Directorate of Distance Education

Ref: AC Resolution No. 35.4.03 dated 16.5.2019

The Executive Council considered and ratified the re-constitution of the Advisory Board for Directorate of Distance Education including the structure and its functions as notified vide Notification No. MANUU/DDE/1864(Vol.II)/2019-20/702 dated 16.5.2019.

I. Composition:

- (i) Vice-Chancellor or his Nominee (Chairperson)
- (ii) Pro-Vice Chancellor (Ex-officio)
- (iii) Three eminent persons in the field of Distance/ODL to be nominate by the Vice-Chancellor
- (iv) Finance Officer or his Nominee
- (v) Two Professors from other teaching departments/centres to be nominated by the Vice-Chancellor
- (vi) Director, Instructional Media Centre, MANUU (Ex-officio)
- (vii) Director, Directorate of Translation & Publications, MANUU (Ex-officio)
- (viii) Director, Centre for Information Technology, MANUU (Ex-officio)
- (ix) Director, Directorate of Admissions (Ex-officio)
- (x) Controller of Examinations (Ex-officio)
- (xi) All Professors of DDE
- (xii) Programme Coordinator of Teacher Educator programme (B.Ed/DM)
- (xiii) One Regional Director to be nominated by the Vice-Chancellor
- (xiv) Director, DDE (Ex-officio Member Secretary)

II. Tenure of membership of the Advisory Board

The membership of the Advisory Board shall be for a period of two years except ex-officio members. The quorum of the Advisory Board shall be at least 1/3rd of the total strength including the Chairperson. In the absence of the Chairperson, the Pro-VC shall chair the meetings and in the absence of the Pro-VC, the Director, DDE shall chair the meetings.

III. Functions of the Advisory Board:

The broad functions of the Advisory Board for DDE are as under:

- a) To review the existing academic programmes and recommend for new programme or suspend any existing programme as per the need of the DDE from time to time
- b) To advise the University on policy formulation related to running of ODL programmes as per the Regulations of the UGC/NCTE from time to time.
- c) To develop guidelines for the preparation of Self Learning Material (SLMs);
- d) To prepare, design and develop curriculum;
- e) To review curriculum and Pedagogy of the DDE programme from time to time;
- f) To review policies and procedures for efficient functioning of Regional Centres/ Sub-Regional Centres;
- g) To oversee the management and inspection of Learner Support Centres (LSCs);
- h) To review of rates of remuneration for different activities of DDE from time to time;
- i) To review Student evaluation systems – both formative and summative;
- j) To develop New Technologies in various activities of DDE;
- k) To co-operate with other universities for promoting ODL activities in MANUU;
- l) To prepare Annual Report of DDE containing activities and achievements etc. to be submitted to the Academic Council/Executive Council of the University
- m) Any other connected matter.

Note:- As resolved in the 35th AC Meeting held on 16.5.2019, the Minutes of the Meetings of the Advisory Board of DDE shall be reported to the Academic Council from time to time.

75.4.2 Matters arising out of the 40th Finance Committee Meeting scheduled on 28.06.2019

75.4.2.1. Minutes of the 40th Meeting of the Finance Committee scheduled on 28.6.2019

The Executive Council considered and approved the Minutes of the 40th Meeting of the Finance Committee held on 28.06.2019.

The EC noted the recommendations of the FC under Item No. 40.08 in which it has been resolved to approach the MHRD under HEFA in respect of balance grants of Rs. 79.78 Crores pertaining to ongoing projects. After discussions, the EC felt that delaying these on-going projects may result in litigation or arbitration proceedings by the Contractors. The EC authorized the Vice-Chancellor to take further necessary action as deemed fit.

75.4.2.2. Draft Annual Accounts of the University for the Financial year 2018-19 as recommended by the Finance Committee in its Meeting scheduled on 28.6.2019

To Executive Council considered and approved the Draft Annual Accounts of the University for the year 2018-19 as recommended by the Finance Committee in its 40th Meeting held on 28.06.2019 (Resolution No. 40.07) to forward the same to Director General of Audit (Central) to take up the Audit of the Annual Accounts.

75.4.8 Adoption of the MHRD guidelines regarding due diligence before sending proposals for filling up vacancies for Chancellor, Visitor's Nominee and Member, Executive Council in Institutions of Higher Learning, Central Universities, UGC

The Executive Council considered and *resolved* to adopt the general guidelines dated 3.6.2019 issued by the Government of India, Ministry of Human Resource Development (Department of Higher Education) regarding due diligence before sending proposals for filling up vacancies for Chancellor, Visitor's Nominee and Member, Executive Council for all Institutions of Higher Learning including Central Universities received through MHRD communication. The guidelines related to Central Universities are as under:-

<i>Name of the position</i>	<i>Desirable Qualifications</i>	<i>To be proposed by</i>	<i>To be verified by</i>
Chancellor	(a) Persons of Eminence Padma Awardee or retired Secretaries of Scientific Departments of Government of India. (b) Any other person of extra ordinary merit to be described in detail in the proposal.	Proposed by the Central University concerned	Joint Secretary (CU)
Visitor's Nominee	Retired Vice-Chancellors, Retired Professors of eminence	Proposed by the Central University concerned	Joint Secretary (CU)
Executive Committee Members	(a) Former Vice-Chancellors of Central Universities with credible records, Padma Award Winners; (b) Present Vice-Chancellors of reputed State/Private/Deemed Universities; (c) Any other person of extra ordinary merit to be described in detail in the proposal.	Proposed by the Central University concerned	Joint Secretary (CU)

75.4.3 Adoption of the Revised Pay Scales under Seventh Central Pay Commission to Polytechnic Teachers working in MANNU Polytechnics in the light of AICTE Regulations, 2019

Ref: EC Resolution No. 74.4.4, dated 17.5.2019

The Executive Council considered and **resolved** to adopt the UGC letter F.No. 11-1/2017 (CU) dated 7.5.2019 regarding extension of revised pay scales under 7th CPC to Polytechnic Teachers and other academic staff working in MANNU Polytechnics in the light of AICTE Notification /Regulation, 2019 (No. 61-1/RIFD/7th CPC/2016-17 dated 1st March 2019) on the Pay Scales, Service Conditions and Minimum Qualifications for the appointment of Teachers and Other Academic staff such as Library and Physical Education personnel in Technical Institution and Measures for the Maintenance of standards in Technical Education (Diploma) Regulations, 2019.

The Executive Council noted that through its earlier Resolution No. 74.4.4 dated 17.5.2019 it was resolved to approve the recommendations of the Academic Council in its 34th Meeting held on 7.3.2019 for the adoption of the revised AICTE Pay Scales, Service Conditions and Minimum Qualifications for the appointment of Teachers and Other Academic staff such as Library and Physical Education personnel in Technical Institution and Measures for the Maintenance of standards in technical Education (Diploma) Regulations, 2019 for the teachers and other academic staff of the University Polytechnic. In anticipation of the approval of the UGC, all the regularly appointed teachers working in the Polytechnics have been extended the benefits of 7th CPC in terms of approval of the EC along with teachers of the Departments/Centres.

75.4.4 Consideration of replies to show-cause Notices (for termination of services) received from Mr. Syed Afakulla and Mr. K. Yadagiri Instructors in ITIs who were not fulfilling the minimum qualification prescribed for the posts at the time of initial appointment

Ref: EC Resolution No: 71.5.3 dated 27.08.2018

Ref: EC Resolution No: 74.4.13 dated 17.05.2019

// Recorded Separately //

The meeting concluded with the vote of thanks.

**Registrar &
Secretary, EC**